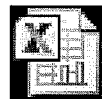


**Administrative Policy 7.01
2015-2016 Plan and Progress Plan
Chehalis Tribe and Chehalis CSO
March 2015**

| Implementation Plan | | | | Progress Report |
|--|--|---|---|---|
| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Status Update |
| Prepare and disseminate pertinent statistics on the Confederated Tribes of the Chehalis Reservation. | Annually update the number of tribal members receiving assistance. | Clear and accurate knowledge of the number of tribal members receiving services from the CSO. | <p>CSO-Administration: Larry Green, CSO Administrator 360-740-3801 greenlp@dshs.wa.gov</p> <p>CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov</p> | <p>Chehalis Tribal Members receiving benefits through the Chehalis CSO:</p> <ul style="list-style-type: none"> • Medical-172 • TANF-8 • Food Assistance-37  <p>Book1 (8).xlsx</p> <p><i>[Attached report has Chehalis CSO data (above) highlighted in red. Also, includes state wide totals in bold black and expanded information for other CSOs in Region 3 of DSHS in pale blue.]</i></p> |

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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |
|---|--|--|--|---|
| Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, problem solving, MOU's, contracts, or processes. | Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues/gaps in service and develop performance expectations, monitored and evaluated. | <p>Work in collaboration to enhance services and meet tribal and department needs.</p> <p>The Chehalis CSO has a dedicated Tribal Liaison:</p> <p>CSO-Liaison: Katrina Cole, FSS 3 360-740-3810 MartiKJ@dshs.wa.gov</p> | <p>CSO-Liaison: Katrina Cole, FSS 3 360-740-3810 MartiKJ@dshs.wa.gov</p> <p>CSO-Back-Up Liaison: Cathy Pickus, Financial Supervisor 360-740-3855 pickuca@dshs.wa.gov</p> | <p><i>Continue to utilize the Chehalis CSO Tribal Liaison to work with the Tribe to enhance services and meet tribal needs through ready availability and prompt replies to emails and phone calls.</i></p> <p><i>Additionally, a DSHS liaison can be available, on-site with the tribe, based on changing tribal business needs.</i></p> |

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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |
|---|---|---|--|---|
| <p>Teen Living Assessments (TLAs) are to include the tribes. (See link below.) <u>Social-services-manual/pregnant-and-parenting-minors/tribal-minors</u></p> | <p>DSHS social workers conducting Teen Living Assessments (TLAs) (WAC 388-486-0005) will reach out to the tribe via phone, email, or in-person.</p> | <p>Appropriateness of teen living situations through input and advice from the tribe.</p> | <p>CSO-TLA: Nancy Pedersen, Social Service Specialist 360-740-3842 <u>PederNK@dshs.wa.gov</u></p> <p>Tribe: Frances Pickernell, Protective Services Manager 360-628-6141 (cell) 360-709-1745 <u>fpickernell@chehalis tribe.org</u></p> | <p><i>Social Workers conducting TLAs will include the tribe in accordance with policy.</i></p> <p><i>Nancy Pedersen has agreed to be the DSHS TLA point of contact for the tribe regarding pregnant and minor teens of the tribe.</i></p> |

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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |
|--|--|--|---|---|
| Meetings between Tribe and CSO to disseminate information and changes. | Continues communication and working relationship between Tribal and CSO workers. | Enhanced knowledge and understanding of programs offered by Tribe and CSO. | CSO-Administration: Larry Green, CSO Administrator 360-740-3801 greenlp@dshs.wa.gov Tribe: Nancy Dufraine 360-709-1768 ndufraine@chehalis tribe.org | <i>Open invitation to attend LPA, WorkFirst and Financial Unit Meetings</i> |
| Frequent e-mail and phone contacts to share policy changes and training opportunities. | Ease of contact. | Continued open communication. | CSO-Financial: Cathy Pickus, Financial Supervisor 360-740-3855 pickuca@dshs.wa.gov CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov | <i>Continue to share and communicate pertinent information, such as community resources information. As needed, DSHS will provide on-site training for staff regarding DSHS programs. For example, DSHS programs orientation for new tribal staff members and refresher training for veteran staff.</i> |

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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |
|-------------------------|---|---|--|---|
| WorkFirst Participation | Increase WorkFirst Participation | Work together to increase WorkFirst Participation for Tribal members. | CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov Tribe: Nancy Dufraine 360-709-1768 ndufraine@chehalistribe.org | <i>Include the tribe in developing Work First plans, when appropriate, per <u>WF Handbook - Tribal Participation Activities</u></i> |
| WorkFirst Sanctions | Decrease number of WorkFirst sanctioned tribal members. | Work together to decrease number of sanctions. | CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov Tribe: Nancy Dufraine 360-709-1768 ndufraine@chehalistribe.org | <i>The tribe is invited to a case staffing with CSO staff prior to imposing WorkFirst Sanctions on tribal members per <u>WF Handbook 3.6.1.6</u></i> |

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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |
|--------------------------|---|--|--|--|
| 60-Month TANF Time Limit | Ensure Tribe is invited to participate in 60 month Reviews. | Comprehensive review to determine if the tribal member qualifies for a TANF Extension. | CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov Tribe: Nancy Dufraine 360-709-1768 ndufraine@chehalistrIBE.org | <i>Invite the Tribe to attend the 60-Month Case Staffing to review potential extensions.</i> |

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|---|---|--|--|--|
| <p>WorkFirst Extensions - <u>1st time child dependency</u></p> <ul style="list-style-type: none"> <i>Involved in an open child welfare case with a state or tribal government and this is the first time the parent has had any child in dependency (#10)</i> | <p>Determine if the tribal member qualifies for the 1st time child dependency Extension.</p> | <p>Communicate with Indian Child Welfare contact to determine status. <u>WF Handbook - 3.7.1.6</u></p> | <p>CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov</p> <p>Tribe: Frances Pickernell Protective Services Manager Office 360-709-1745 Cell 360-628-6141 Fax 360-273-5207 fpickernell@chehalistribe.org</p> | <p><i>The CSO will contact Frances Pickernell at the Indian Child Welfare office to determine if the client has a 1st time Child Dependency case when approaching 60 months on TANF.</i></p> |
| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Staff Responsible | (5) Planning/Action Steps |

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| | | | | |
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| Indian Country Disregard | Per <u>WAC 388-484-0010</u> , Months of cash assistance do <u>not</u> count against the sixty-month lifetime limit while you are an adult living in Indian Country, where at least fifty percent of Indian adults are not employed. | The <u>EAZ Manual</u> currently reflects the not employed rate for Chehalis at: <ul style="list-style-type: none"> • 35.5% for the period 2005 until the next BIA report is available. | CSO-Work First: Philip C. Peet, WorkFirst Supervisor 360-740-3827 peetpc@dshs.wa.gov | <i>The CSO and the Tribe will work together to determine the review process if the not employed rate is 50% or more.</i> |
|--------------------------|--|---|---|---|